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2008-2009

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NRCSA is a proud member of:

National Registration Center for Study Abroad
PO Box 1393 Milwaukee, Wisconsin 53201 USA
Tel: (414) 278-0631   Email: study@nrcsa.com
ABOUT THE SCHOOL AND THE CITY
Universidad Internacional, also known as Center for Bilingual Multicultural Studies, was founded in 1980 and is affiliated with more than 100 universities, colleges and institutions in the United States, Canada, Japan and Europe, as well with the Universidad Autónoma del Estado de Morelos.

Universidad’s facilities include a library, bookstore, money exchange office, copy center, cafeteria, computer lab, and fax and telephones services. All students have full Internet access (E-mail, telnet, Web). In addition, Universidad offers services such as medical attention, academic advising and student counseling. Universidad Internacional is staffed by native, experienced, well-qualified, Spanish-speaking instructors.

Cuernavaca, the capital of the State of Morelos, is located just about an hour south of Mexico City. It is a small city of 500,000 inhabitants with the many advantages of a large city. Because of its mild climate year-round, it is known as "The City of Eternal Spring". Cuernavaca’s proximity to Mexico City affords students the opportunity to take advantage of the capital to the fullest.

ABOUT THE PROGRAM

Intensive Spanish Language Program The Intensive Spanish Language Program consists of 15 hours weekly of small group Spanish classes, maximum 5 students per class, with an emphasis on oral skills plus 15 hours weekly of larger lecture style grammar classes, social science and humanities courses on Latin America and Hispano-America.

Semester & Quarter Intensive Spanish Programs The Semester & Quarter Intensive Spanish Programs have been designed for all college students. A typical daily schedule begins at 8.00 in the morning and ends at 16.00(4:00PM), Monday through Friday: 3 hours of Spanish classes in a group with a max of 5 students. 2 hours of Latin American Studies Courses 1 hour of lectures (Conferencia) 2 hours of optional classes

The semester program is 13 weeks with one week vacation and the quarter program is 9 weeks.

Intensive Spanish Executive Programs Universidad Internacional offers extremely accelerated Intensive Spanish Executive Programs. The programs are designed for all levels from beginners to advanced, and for individuals or groups.

Intensive Spanish Executive Program A consists of 15 hours weekly of Spanish Tutorial one-on-one combined with 30 hours weekly of Group Spanish and Cultural Studies. Intensive Spanish Executive Program B is divided into 30 hours weekly of Spanish Tutorial one-on-one and 15 hours weekly of Group Spanish and Cultural Studies.

Intensive High School Program: Ages 15-17 Group 30 hours per week. The Intensive High School Program includes 30 lessons of Spanish per week, Mon-Fri (3 hours Spanish + 1 hour Conversation and Educatve Games + 2 hours Grammar or Culture daily); Small groups (max 5 students); Accommodation in a homestay in a shared room and 3 meals daily; Daily transfer (round-trip) each day from home to school; Recreational Program; 2 Excursions per week; Teaching and course materials; Free internet and e-mail access; Arrival/departure transfers.

ACCOMMODATIONS

Hostays The school’s Housing Office has an extensive list of host families selected for their homes and their willingness to provide additional conversation practice to students. All homestays include 3 meals daily. Homestay options include:

Plan B - Standard Homestay A shared room and shared bathroom.

Plan A - Standard Upgrade Homestay Single room, shared bathroom, in spacious homes with a garden and sometimes a pool.

Plan AA - Upscale Homestay A private room and bath in spacious homes which usually have a garden, swimming pool, and other amenities.

Other Housing Arrangements are available on request.

SPECIAL ACTIVITIES

Students will have the opportunity to participate in different recreational and social activities organized by Universidad Internacional. Excursions are usually half-day, one day, or two day trips scheduled during the week and on weekends. They include trips to archaeological and colonial sites, to colonial towns, and to the beach.

TO REGISTER:

Complete the NRCSA Preregistration Form or contact the National Registration Center for Study Abroad at P.O. Box 1393, Milwaukee, WI 53201 USA, or by calling (414) 278-0631; by Fax (414) 271-8884.

Check out our website at http://www.nrcsa.com or e-mail us at study@nrcsa.com
The Programs

**Intensive Spanish Language Program** The Intensive Spanish Language Program offers the opportunity to experience an intensive study of Spanish, and Latin American culture for individuals whatever their interest or professional and educational career may be. The program consists of 15 hours weekly of small group Spanish classes with an emphasis on oral skills plus 15 hours weekly of larger lecture style grammar classes, social science and humanities courses on Latin America and Hispano-America. These Latin American Studies Courses are an integrated part of the language study curriculum.

The program is designed to develop conversational fluency in the shortest time possible. Classrooms are maintained with no more than five students and a “Total Immersion” Spanish-only policy is maintained. The program is dedicated to meet the individual's needs, profession and Spanish proficiency level.

A typical daily schedule begins at 8.00 in the morning and ends at 16.00(4:00PM), Monday through Friday:

- 3 hours of Spanish classes in a group with a maximum of 5 students.
- 2 hours of Latin American Studies Courses
- 1 hour of lectures (Conferencia)
- 2 hours of optional classes

**Intensive Spanish Executive Programs** In response to the increasing demands of business executives and cognizant of the special needs of corporate training programs, Universidad Internacional offers an extremely accelerated Intensive Spanish Executive Program. The program has been designed and developed to fit the busy schedules of business executives and managers by providing them with the advantage of intensive Spanish with the guarantee of communicating in Spanish within a short period of time. The program is designed for all levels from beginners to advanced, and for individuals or groups.

**Intensive Spanish Executive Program A** consists of 15 hours weekly of Spanish Tutorial one-on-one combined with 30 hours weekly of Group Spanish and Cultural Studies.

**Intensive Spanish Executive Program B** is divided into 30 hours weekly of Spanish Tutorial one-on-one and 15 hours weekly of Group Spanish and Cultural Studies.

Cultural Studies include cross cultural training in business, conversational workshops that focus on professional work situations, and other topics such as Mexican history, politics, economy, sociology, psychology, health, literature, and art.

The one-on-one individual Spanish language classes are designed according to the participant's interests, level of Spanish and academic and/or professional needs. Classes usually begin every Monday throughout the year. It is recommended that students arrive on the Friday prior to beginning classes. On Saturday, the school gives an orientation class, a placement test and oral interview to determine the student’s Spanish level. A minimum of at least two weeks is recommended. The starting date for the Intensive Spanish Executive Program can be tailored according to each individual's work.
Executive Suite and Lounge
Executives are usually extremely busy and often need to be in contact with their home offices. The school provides a special suite and lounge for the exclusive use of participants in the Executive Programs. The Executive Suite has a full time bilingual assistant who is available to help participants in the Program with any arrangements they need. Also available in the Suite are telephones, e-mail, fax machine, computer, ongoing news reports, printer, private work areas, and a lounge.

**Intensive Spanish Language Program for Health Care Professionals** Through the Intensive Spanish Health Care Program, health care professionals will develop skills and knowledge that will enhance their effectiveness with Spanish-speaking patients or clients. Terminology and information specific to the health care field is part of the curriculum.

The Intensive Spanish Language Program for Health Care Professionals is designed to meet individual's interest, profession and Spanish proficiency level. It emphasizes medical and psychological terminology, vocabulary and activities that fit the health care professional's needs to not only communicate with the Hispanic population, but also understand its cultural issues.

A typical daily schedule begins at 8 am and ends at 4 pm, Monday through Friday: 1) Three hours of Spanish classes with no more than five students per class. 2) Two hours of Latin American courses in social sciences and humanities. 3) One hour of lectures (Conferencia) in History of Medicine, Mexican Medical Institutions, Traditional Medicine and other subjects in health care. 4) Two hours of optional classes based on individual needs and interests.

**Intensive High School Program** 30 hours per week of Spanish study for 15 through 17 year olds.

**The Children's Program** The Children's Program is a fun way to start learning Spanish at a young age. There are two main components of the program:

* Academic activities.
* Recreational activities.

**Academic Activities**
Based on multiple teaching methods, the program focuses on communicative skills, while using an array of educational materials that will lead children to learn Spanish effectively. Academic focuses include:

* Oral and auditory skills, vocabulary acquisition.
* Reading and correct pronunciation.
* Hand-writing, drawing, cutting, modeling, etc.
* Homework practice (optional).

**Recreational Activities**
Children learn Spanish while participating in:

* Role playing with social integration.
* Hand-on activities such as mask making, pinatas, ceramics and kite decoration/flying.
* Sports: Swimming, Soccer, and more.
* Theater and oral expression.
* Workshops: Songs, Music, and Photography.
* Meetings and games with Mexican children of similar ages.
* Excursions and cultural events: Visits to diverse recreational and educational centers.

The daily schedule will consist of 3 hours of Spanish classes in small groups, 1 hour lunch break and short rest time, and 2 hours of recreational activities. Parents will receive reports detailing their child's progress in the program.

A team of 20 teachers, supervisors, coordinators, and technical staff operate the Children's Program. They are all carefully chosen, and have significant experience in accommodating the needs of children. This program is available for children who are traveling with a parent or parents enrolled in a language program at the Universidad Internacional.
Admissions & Academic Credit

Students age 17 years and older are welcomed regardless of educational background, occupation or nationality. Students under the age of 17 must be accompanied by an adult unless registered for the Teen program. No previous knowledge of Spanish is required except where otherwise indicated.

Students desiring credit for their study programs should contact their home school or request the NRCSA Credit Fact Sheet. Generally, U.S. universities consider 15 hours of study to be equal to 1 semester credit.

The University is accredited by the Universidad Autónoma del Estado de Morelos (UAEM as of 3/18/93 code 92-I-1). All of its programs have been formally recognized by the Commission on Higher Education of the Middle States Association of Colleges and Schools in a recent evaluation of the SUNY-Brockport Study Abroad Program at the school (1996).

Hundreds of U.S. universities have given credit for study at this institute based on preauthorization. Generally, one credit is given for each week of Spanish study (20 hours.) Grades consist of an A-F or Pass/Fail. The instructors keep a daily record of each student's performance and of the material covered in class. A final examination can be given upon request. A written summary of your course work and individual achievement can be provided for a student requesting credit. Credit can also be given for mini courses. One credit is usually given for each 16 hours of class. A 2-3 page report must be written if the mini course is to be taken for credit. The critique, composed in Spanish, must evaluate both course content and the instructor's performance.

For more information about academic credit in Spanish speaking countries, please click here. For general information on academic credit, please click here.
**Internship in Cuernavaca, Mexico**

Keep learning Spanish outside the classroom and apply it into your work or studies field

The program in Cuernavaca offers a unique opportunity to combine the Intensive Spanish Program with a hands-on internship. Students will gain not only valuable work experience, but will also explore a particular field from across-cultural perspective.

**Advantages & Benefits of the Internship Program**

1. The student will learn to communicate in Spanish more rapidly immersed in a Spanish speaking environment.
2. The student will learn and master work-related vocabulary.
3. The student will interact with Mexicans and gain invaluable insight into Mexican culture.
4. The student will have the opportunity to form personal and professional friendships.
5. Participants in the program have the option of receiving credits.
6. The internship program is an option available to all enrolled students with no additional cost.

The student will participate in 4 weeks Intensive Spanish Language Program, and 4 or 8 weeks work in the internship placement.

The Intensive Spanish Language Program offers the opportunity to experience an intensive study of Spanish, and Latin American culture for individuals whatever their interest or professional and educational career may be.

The program consists of 15 hrs/week of small group Spanish classes with an emphasis on oral skills plus 15 hours weekly of larger lecture style grammar classes, social science and humanities courses on Latin America and Hispano-America. These Latin American Studies Courses are an integrated part of the language study curriculum. Participants will develop conversational fluency in the shortest time possible. Classrooms are maintained with no more than five students and a "Total Immersion" Spanish-only policy is maintained. The program is dedicated to meet the individual's needs, profession and Spanish proficiency level.

A typical daily schedule begins at 8.00 in the morning and ends at 16:00 (4:00PM), Monday through Friday:

- 3 hours of Spanish classes in a group with a maximum of 5 students.
- 2 hours of Latin American Studies Courses
- 1 hour of lectures (Conferencia)
- 2 hours of optional classes

**The internships offered are:**

- **INT 352 Observership for Medical Personnel**
- **INT 353 Internship for Social Work**
- **INT 354 Internship for Business and Economics**
- **INT 355 Internship in Education**
- **INT356 Internship in Hotel and Restaurant Management**
- **INT 357 Internship in Mexican Criminal Justice**

**Students who are interested in internships not mentioned here should contact Vanessa Valero at NRCSA. vanessa@nrcsa.com**

**Internships Descriptions**

**INT 352 OBSERVERSHIP FOR MEDICAL PERSONNEL.** Prerequisite: SPN 212 and courses at the 300 level related to the student's career goal. It provides a fieldwork experience in a Latin American healthcare setting and serves as a means to help students in health-related fields to learn career skills and cross-cultural perspectives while functioning in Spanish. 1-3 credits.

**INT 353 INTERNSHIP FOR SOCIAL WORK.** Prerequisite: SPN 212 or equivalent and courses at the 300 level related to the student's career goal. It provides the opportunity for supervised work within a Mexican public or private social agency in areas pertinent to the student's interests. It helps the students to understand ethnic and cross-cultural variables of a Latin-American environment and how those factors influence social work practice. 1-3 credits.

**INT 354 INTERNSHIP FOR BUSINESS AND ECONOMICS.** Prerequisite: SPN 212 or equivalent and courses at the 300 level related to the student's career goal. The supervised fieldwork in a Mexican business environment helps students in related fields to learn career skills and cross-cultural perspectives while functioning in Spanish. Students improve conversational skills and master the technical vocabulary in Spanish necessary for Business and Economics. 1-3 credits.

**INT 355 INTERNSHIP IN EDUCATION.** Prerequisite: SPN 212 or equivalent and courses at the 300 level related to the student's career goals. It provides an opportunity for observation and teaching in selected public and private Mexican schools and colleges under the supervision of a classroom teacher and university supervisor. It allows participants to practice their craft in Spanish while achieving better understanding of culturally diverse students and families. 1-3 credits. Please note: Internships in Education are not available during the months of June, July and August when local schools are not in session.

**INT 356 INTERNSHIP IN HOTEL AND RESTAURANT MANAGEMENT.** Prerequisite: SPN 212 or equivalent and courses at the 300 level related to the student's career goals. It serves as a means for hotel & restaurant management students to achieve immediate ability to function in Spanish. It provides supervised experience in a Mexican hotel or restaurant environment. It also serves as a tool to review and improve conversational skills and to master the technical vocabulary in Spanish necessary for the student's career. 1-3 credits.

**INT 357 INTERNSHIP IN MEXICAN CRIMINAL JUSTICE.** Prerequisite: SPN 212 or equivalent and courses at the 300 level related to the student's career goals. It provides a fieldwork experience in a Mexican criminal justice setting and serves as a means to help students in related fields to learn career skills, vocabulary, and cross-cultural perspectives while functioning in Spanish. Students will learn the basic operations, history and sociology of a Mexican criminal justice agency, the Mexican criminal justice system, and Mexican criminal law. 1-3 credits.

Students who wish to receive credit for this program should speak with their academic advisor prior to registering, to ensure the credits will transfer. **One credit is earned per 15 class hours.** A maximum of 3 credits can be earned (45 class hours).

The Internship Department and the student's work supervisor will evaluate each intern. Additionally, a written report is required at the end of the internship.
GENERAL GUIDELINES

✔ You must enroll in a minimum of 4 weeks of Spanish classes while practicing your internship. The week before starting the internship, you will meet with the internship coordinator to discuss your background, to verify your ability to speak and understand Spanish, and to review possible placement options. Then you will interview with the organization selected in order to determine your schedule. There is no internship placement fee.

✔ You must be currently studying or working in the field in which you wish to have the internship (e.g., courses at the 300 level related to your career goals.)

✔ You must be at the high intermediate or advanced level of Spanish and be able to carry on a conversation (prerequisites: SPN 212 or equivalent.) If you are not at the level, you will need to take at least one week or more of remedial Spanish before beginning your internship.

✔ You will spend 9 to 16 hours per week at the internship location.

✔ You may receive 1 credit for every 15 hours of work, up to a maximum of 3 credits. If you wish credit, you should speak with an academic advisor or Study Abroad official at your home institution prior to registration to insure that the credits will transfer.

✔ The Internship Program Department and the student's supervisor in the workplace will evaluate each intern. In addition to a brief weekly report, students must submit a final written report at the end of the internship period.

Requirements For The Internship Program:

1. Submit a registration form to NRCSA
2. Submit your resume and cover letter to NRCSA
3. Be studying or working in your home country in the area you wish to intern.
4. Have an intermediate to advanced level of Spanish proficiency and have the capacity to sustain a fluid conversation in Spanish.

Student Obligations For The Internship Program:

⇒ Punctually attend the interview appointment with the company or agency in which you will intern.
⇒ After the first interview with the company, inform the director of the Internship about the results of the interview and pick up the forms for the weekly report.
⇒ Once you have accepted the conditions from the company, punctually carry out the schedule of specified activities.
⇒ Turn in a weekly report to the internship office and be sure to communicate any problems, feelings, and concerns about the internship.
⇒ During last week of the internship, request the FINAL STUDENT REPORT forms and the FINALCOMPANY REPORT forms from the Internship Office.
⇒ On the last day of the internship, submit the completed student and company reports to the Internship Office to complete program requirements.
⇒ Students are responsible for all transportation expenses to and from the internship site.

Program Cost Includes:

⇒ Tuition
⇒ Lodging - Plan B Lodging - Homestay Share Twin
⇒ Meals - 3 Meals per day
⇒ Cultural Programs
⇒ Orientation (covering attractions, health safety, entertainment)
⇒ Academic Assessment (placement/exit tests, certificate)
⇒ International Emergency & Medical Insurance
⇒ Access to Computer Lab and Internet
⇒ Daily Transport from Homestay to School

⇒ Student travel insurance included:
  • $25,000 Emergency Medical Evacuation
  • $10,000 Accident/Sickness
  • $5,000 Emergency Reunion
  • $7,500 Repatriation
  • $5,000 General AD&D
  • $500 Baggage/Personal Effects
  • $100,000 Airline AD&D (If ticketed through NRCSA)
  • 24 Hour Emergency Hotline - Call collect from anywhere


The Program is available in the following configurations:

1. 8 weeks Internship. (4 weeks of Spanish classes and 4 weeks of work in the internship placement) Cost $2,199
2. 12 weeks Internship. (4 weeks of Spanish classes and 8 weeks of work in the internship placement) Cost $2,632
3. Additional week of Tuition and Lodging will be $360 per week

The following OPTIONS are available to upgrade the lodging:
1. Single room, add $48 per week.
2. Upscale home with swimming pool, add $143 per week.

Registration forms are available on the website or can be done over the phone by calling me toll free 888 678-6211 (or 414 278-7410). After receiving your registration the confirmation process takes 3-10 working days (Mon-Sat). Once you are confirmed in the program, we will send you a confirmation/acceptance package by mail, which contains more information on the program, insurance coverage, emergency worldwide hotlines, etc.

Our secure on-line registration form is: http://www.nrcsa.com/register
**ALL NRCSA PROGRAMS INCLUDE:**

- Foreign language immersion classes
- Small interactive group and/or one-on-one instruction
- Culture program integrated into conversation classes, activities
- Meet-the-People interaction at school, homestays, & community events
- Orientation covering attractions, how to, health, safety, entertainment
- Academic assessments, placement-exit tests, Achievement Certificate
- Lodging (reduced fee if no lodging needed)
- Meals and/or cooking facilities at most centers
- Insurance: medical and accident - see below
- Emergency Hotline staffed 24 hours/day - see below
- Housing Coordinator familiar with area homestays, apartments, hotels
- Activity Coordinator facilitates transfers, cultural/social activities, tours
- Program Director experienced working with foreign participants
- Qualified, experienced, and certified educators
- Weekly proficiency goals and progress assessments
- Planning and Orientation materials
- International Ambiance, participants from around-the-world welcome
- Telecom assistance, web/e-mail access, usually on-site
- Local taxes for included services
- 24:7 Culture Immersion w/ native speakers: class, homestay, community

**ALL NRCSA PROGRAMS INCLUDE the following INSURANCE***

- ACCIDENT INSURANCE up to $10,000
- SICKNESS INSURANCE up to $10,000
- EMERGENCY MEDICAL EVACUATION up to $25,000
- EMERGENCY REUNION up to $5,000
- REPATRIATION up to $7,500
- LIFE INSURANCE $5,000  

*24 HOUR EMERGENCY WORLDWIDE MULTI-LINGUAL TELEPHONE ASSISTANCE*

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**MANY ALSO OFFER**

- **Tours:** cultural visits, day and weekend fieldtrips
- **Art:** classes/workshops, craft, dance, theater, fashion, music, photo
- **Humanities:** culture, area studies, hist, lit, gov’t, educ, comm, plus...
- **Health:** golf, swimming, tennis, diving, skiing, riding, plus...
- **Special:** vocabulary classes tailored to your professional needs
- **Lodging:** homestay, apartment, dorm, hotel, special diet
- **Food:** home cooking, cooking classes, dine-around, wine tasting
- **Family:** services, daycare, child classes, community services
- **Teacher:** training, workshops, practicums, practice teaching, ECH
- **Teen:** camps and youth programs (including experiential)
- **University:** credit, undergraduate and graduate

- **Professional:** development credit in many fields, licensure, CEU
- **Volunteer:** medical, social service, ecology, teach plus...
- **Internships:** business, media, arts, eco, tourism, computer, plus...
- **Business:** classes, visits, networking, executive support services
- **Peer-to-Peer:** share interests, network by profession or hobby
- **Current Events & Professional Workshops, Holiday Courses**
- **Distance** educ liaison service, independent studies, research assist
- **Free** books and course materials. Return at end of studies
- **Free** airport transfers and internet access
- **Assessment** reports for attendance, progress, acculturation if needed
- **Medical:** professional training, law, social work, sciences etc.

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*If you have a problem while studying abroad, call the 24 hour hotline! Call Any Time from Anywhere! Medical or travel emergencies, legal or medical or embassy referrals, lost passport or luggage, emergency message relay, coordinating emergency prescription replacement or cash transfer, emergency translations, 24-hour medical monitoring. Problems seldom occur, but when they do, it is nice to know insurance and worldwide assistance are included in your cost for study dates prepaid through NRCSA as reflected on your NRCSA confirmation. Additional optional insurance available upon request. Refer to the certificate for specific terms, conditions and other details regarding benefits, limitations, eligibility and exclusions of this plan. Questions? Contact NRCSA: Tel: 414-278-0631 ... E-Mail: info@nrcsa.com ... Web: http://www.nrcsa.com

For Questions, Concerns, or Registration, Contact NRCSA  
National Registration Center for Study Abroad * Box 1393, Milwaukee WI 53201 USA  
Tel 414-278-0631 * Fax 414-271-8884* www.nrcsa.com * info@nrcsa.com  
Since 1968 * Language-Culture Immersion Worldwide * Start Weekly * All Ages * Credit, CEU or Enrichment*
1. Complete & send to NRCSA, PO. Box 1393, Milwaukee, WI 53201, USA • Tel. (414) 278-0631 • Fax (414) 271-8884 • Web: www.nrcsa.com

2. Enclose a non-refundable deposit/registration fee of $140 per person, per program, payable to NRCSA ($40 registration fee & $100 program deposit applied towards the program costs).

3. Register early. Add $40 per person late enrollment fee if paying in full within 40 days of departure. Within 20 days, payments by certified check.

4. Credit Cards may be used for deposits (see “H” below). NRCSA street address for overnight deliveries is 207 East Buffalo Street, Suite 610, Milwaukee, WI 53202 USA. You are welcome to photocopy this form. Please send separate form for each school if taking multiple programs.

A. Name(s) ____________________________ Sex ______ Birthdate __________ Citizenship __________

B. BACKGROUND:

In Emergency, notify: ____________________________________________

C. LODGING:

Options (see program for choices)

D. GOALS:

E. INSURANCE: Includes prepaid study dates. To extend coverage up to 30 days before/after study dates, add $5/day or $19/week and advise dates.

INSURANCE INCLUDED for PRE-PAID STUDY DATES

ACCIDENT / MEDICAL INSURANCE UP TO $10,000
EMERGENCY MEDICAL EVACUATION UP TO $25,000
EMERGENCY REUNION UP TO $5,000
REPARTITION UP TO $7,500
LIFE INSURANCE $5,000
24 HOUR EMERGENCY WORLDWIDE-
MULTI-LINGUAL TELEPHONE ASSISTANCE

For More Info: http://www.nrcsa.com/INS24hrHotline.html

H. CREDIT CARDS:

For program deposit only (not final payment) check:

VISA □ Mastercard □ American Express □ Amount Charged $ _________

SIGNATURE (as on card) □ PRINT name (as on card)

Your Signature (if you are under age 18, both parents must also sign)

CHANGE FEES of at least $35 apply for each change you make. Some “changes” may result in cancellation fees.

CANCELLATIONS are effective the day received in writing by NRCSA in Milwaukee. All payments less $140 per program fully refundable up to 60 days prior to departure. For cancellations within 60 days of departure, $250 per person is non-refundable; within 40 days of departure, less 50% of program cost or $300 per person (whichever is greater); within 14 days of departure, 100% of program cost is non refundable. Airline cancellation penalties, if any, are in addition to those outlined above. Cancellation penalties are per person, per program. Medical, baggage (above that included) and cancellation insurance is strongly recommended. Attach a note if you have a medical condition or Rx which the school/center should know about.

CONDITIONS: Each institution listed herein is independent of the National Registration Center for Study Abroad (hereinafter referred to as NRCSA, controls, and will periodically make changes in the program. Classes may fill, be changed, or dropped by the sponsoring academic institutions. NRCSA is a division of Mibar Ltd. and is not responsible for these changes or other actions beyond its control such as strikes, postal delays or loss, mechanical breakdowns, weather, government actions, delay or acts/omissions of suppliers. NRCSA may make changes or substitutions or cancel any program. In the event of entire program cancellation by NRCSA, liability is limited to refunding all monies paid to NRCSA for said program. Passengers electing not to use portions of a program shall not be entitled to a refund. No agent or representative of NRCSA shall have the right to alter the provisions listed herein. Costs based on tariffs and exchange rates effective the date of printing of this material, and are subject to change. Additional costs resulting from such change will be paid by the participant. Registrations are valid when accepted by NRCSA in Milwaukee. The passage contract used by the airline, when issued, is the sole agreement between it and you. Photographs of or statements by participants may be used by NRCSA. NRCSA, group leaders or foreign coordinators, at their discretion, may get medical assistance for participants, or place them in a hospital, or fly them back to the U.S. for medical treatment. All costs related to medical treatment or evacuation will be paid by the participant. As visitors you are expected to adhere to foreign rules and customs. If the foreign staff feels you are not adhering to these rules and customs, your participation in the program shall terminate immediately without refund whatever. A “homestay” is defined as living with a local person(s) in the foreign country and may not be multi generational, multinational, etc. It is the responsibility of the participant to have required proof of citizenship and visa(s) if applicable - check with the consulate of the country(s) you will be visiting.

INFORMATION USE: Information provided to NRCSA will be shared with participating organizations to facilitate your registration.

NOTE: Classes canceled in honor of local holidays are not up. Foreign Language schools use placement tests. If there is no group at your level, smaller group or tutor classes may be substituted with fewer hours per week. Classes are conducted entirely in the target language. See Fast Facts Guide for more information.