

*Live the Language
Learn the Culture*

Foreign Language and Cultural Immersion Since 1968

NATIONAL REGISTRATION CENTER FOR STUDY ABROAD



Mexico 2008-2009

For more information please visit: www.nrcca.com

NRCSA is a proud member of:



National Registration Center for Study Abroad
PO Box 1393 Milwaukee, Wisconsin 53201 USA
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National Registration Center for Study Abroad (NRCSA)

P.O. Box 1393, Milwaukee, WI 53201 USA. Tel. 414 278 0631 Fax. 414 271 8884



Learn the Culture  Live the Language  Since 1968

CITY AND SCHOOL INFORMATION – QUERÉTARO, MEXICO

ABOUT THE SCHOOL AND THE CITY

Spanish Language Center specializes in teaching Spanish to foreign students. In order to meet students special needs, Spanish Language Center has designed many practical and dynamic programs to learn Spanish which are opened to students of all levels, ages, and professional experience. Classes start every Monday. All activities are in Spanish; in this way the student can improve speaking, writing, listening and reading skills.

Spanish Language Center is located in the heart of México, 200 kms. north from México City, the country's capital and one of the world's largest cities. Santiago de Querétaro is rich in history and colonial architecture, besides being one of the largest industrial and business centers of modern México. The downtown of the capital of Querétaro has been declared Cultural Heritage of Mankind by UNESCO. It offers to its visitors the tradition of 460 years of history printed on its aqueduct, temples and big ancient colonial houses.

ABOUT THE PROGRAM

Spanish Language Center has developed a methodology which uses a combination of conversation and grammar to encourage the student in meeting his or her specific learning objectives. Spanish Language Center's goal for the student is to be able to express one's self clearly and accurately in the four skills of the language: speaking, writing, reading and listening comprehension. Groups have a maximum of 5 students.

The Standard Group Program, 15 hours/week

The 15 hours per week are divided into 2 hours grammar and practice, 1 hour workshop and conversation.

The Intensive Group Program, 25 hours/week

The 25 hours per week are divided into 3 hours grammar and practice, 1 hour workshop and 1 hour conversation.

The Special Vocabulary Program, 25 hours per week. The 25 hours per week are divided into 15 hours group and 10 hours tutor per week. It is the same as the Regular Group Program plus 2 hours tutor a day emphasizing the needs of the student.

The Executive Intensive Program, 40 hours per week. The 40 hours per week are divided into 25 hours group and 15 hours tutor. It is the same as the Intensive Group Program plus 3 hours tutor a day emphasizing the needs of the student.

Children & Family Programs

Spanish Language Center offers several different options for families with children year-round:

* An organized Children's Program for 7 - 14 year-olds that includes 15 hours per week (3 hours per day) of Spanish language, vocabulary, games, outdoor activities, movies and

more.

* Tutor classes can be arranged for 7 - 14 year-olds who have a higher level of Spanish or whose parents would like a more intensive course for their children. Tutor can be shared if the children are at the same language level.

* Spanish Language Center can arrange daycare in the homestay for children under the age of 7 years.

* Children 15 years and older are placed in the appropriate level adult program.

Volunteer Program:

Volunteer work with rural and urban communities of Querétaro includes:

- Environmental protection, conservation and education, both with adults and children
 - Organic agriculture and alternative livestock management
 - Community cleanup and restoration
- Volunteer work within the city of Querétaro is arranged at a homeless shelter for families and includes:
- Teaching basic English to adults and sharing your abilities and skills with them
 - Assist in medical service
 - Working with and playing games with children
 - Help in selling handmade crafts

ACCOMMODATIONS

One of the best ways to learn Spanish is to combine formal studies and living with a Mexican family. This provides multiple opportunities to learn new words and expressions, and it gives insight into daily life in México. All homes are no more than 20 min. from the school by car. Homestay is from the Sunday night before the course to the Sunday morning after the course. Hotels and Furnished Apartments are also available upon request.

SPECIAL ACTIVITIES

Spanish Language Center offers many activities at additional cost to all interested students. We will help students take advantage of their stay by arranging cultural, recreational and sports activities. Also, we organize other activities and helps students find special courses, sports facilities, advisement on trips, etc.

TO REGISTER:

Complete the NRCSA Preregistration Form or contact the National Registration Center for Study Abroad at 207 E Buffalo Street, Suite 610 * P.O. Box 1393, Milwaukee, WI 53201 USA, or by calling (414) 278-0631; by Fax (414) 271-8884.

Check out our website at <http://www.nrca.com> or e-mail us at study@nrca.com

Programs & Activities - Queretaro, Mexico

Programs

Entrance exams are taken by arriving students in order to place them in the appropriate group and level. Classes are with different teachers who are rotated on a weekly basis. This has proven to be of great benefit in the learning of the language, due to the fact that students are exposed to different accents and pronunciation of the language. Each week teachers evaluate their students. Groups may be redefined as students progress through the program at different rates. Groups have a maximum of 5 students. If there is no group at a student's level, a smaller group or tutor classes may be substituted with fewer hours per week.



All classes start every Monday, are taught exclusively in Spanish and are offered in the classrooms and the colonial "patio" of the school. Students may choose to study for 1 or more weeks in any program. There are 5 minutes breaks between classes, consequently a "class hour" is 55 minutes. Spanish classes are in the morning and cultural classes in the afternoon. Additional Tutor classes may be arranged and are charged by the hour. Five levels are offered by the school, with each equaling 100 total hours: Beginners 1, Beginners 2, Intermediate 1, Intermediate 2, Advanced.



Standard Program Group 15 hours per week. The 3 hours per day of instruction are divided into 2 hours grammar and practice, 1 hour workshop and conversation.

Intensive Program Group 25 hours per week. The 5 hours per day of instruction are divided into 3 hours grammar and practice, 1 hour workshop and 1 hour conversation.

Tutor Program 25 hours per week. The 5 hours per day of individual instruction are divided into 3 hours grammar and practice, 1 hour workshop and 1 hour conversation. Special vocabulary can be accommodated.

Executive Program Group/Tutor 25 hours per week. The 25 hours per week are divided into 15 hours Group and 10 hours Tutor per week. It is the same as the Standard Program plus 2 hours tutor a day emphasizing the needs of the student. Fax and e-mail access is available for those enrolled in this program.



Executive Intensive Program Group/Tutor 40 hours per week. The 40 hours per week are divided into 25 hours Group and 15 hours Tutor. It is the same as the Intensive Group Program plus 3 hours tutor a day emphasizing the needs of the student. Fax and e-mail access is available for those enrolled in this program.

Children's Program The school offers several different options for families with children year-round :

* An organized Children's Program for 7 - 14 year-olds that includes 15 hours per week (3 hours per day) of Spanish language, vocabulary, games, outdoor activities, movies and more. The group size depends on how many children are at the school at any given time.

* Tutor classes can be arranged for 7 - 14 year-olds who have a higher level of Spanish or whose parents would like a more intensive course for their children. Tutor can be shared if the children are at the same language level.

* Children 15 years and older are placed in the appropriate level adult program.

Volunteer Program Work available in rural and urban communities, and a homeless shelter for families.

Programs

Standard Program
Intensive Program
Tutor Program
Executive Program
Executive Intensive Program
Children's Program
Volunteer Program

Admissions &
Academic Credit
Certificates

Activities

Cultural & Social
Activities

Comments

"Queretaro is a clean and friendly place. It is like a museum a preserved Spanish colonial city. It is located in the midst of other very interesting cities. It was a vacation away from American lifestyle. I loved the food and the festive attitude, and the laughing."

School Psychologist,
Arlington, MA

"OLE had excellent teachers and offer a real variety of experiences -- grammar, conversation, individual and small class environments. I'd attended a school years ago and the program had one teacher/week. I liked the Ole approach to offering different teachers more on the model of a school."

Librarian, New York,NY

Admissions & Academic Credit

Students age 17 years and older are welcomed regardless of educational background, occupation or nationality. Students under the age of 17 must be accompanied by an adult. No previous knowledge of Spanish is required except where otherwise indicated.

Students desiring credit for their study should contact their home school or request the NRCSA Credit Fact Sheet. Generally, U.S. universities consider 15 hours of study to be equal to 1 semester credit. Students must have a 95% of attendance of classes in order to obtain credit.

For more information about academic credit in Spanish speaking countries, [please click here](#).
For general information on academic credit, [please click here](#).

Certificates

All participants receive a certificate of course completion from the school. Certificates at the end of each successfully completed course indicating level achieved are also provided.

National Registration Center for Study Abroad
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Tel: (414) 278-0631 **Fax:** (414) 271-8884 **E-Mail:** study@nrcea.com

ALL NRCSA PROGRAMS INCLUDE:

- ✓ Foreign language immersion classes
- ✓ Small interactive group and/or one-on-one instruction
- ✓ Culture program integrated into conversation classes, activities
- ✓ Meet-the-People interaction at school, homestays, & community events
- ✓ Orientation covering attractions, how to, health, safety, entertainment
- ✓ Academic assessments, placement-exit tests, Achievement Certificate
- ✓ Lodging (reduced fee if no lodging needed)
- ✓ Meals and/or cooking facilities at most centres
- ✓ Insurance: medical and accident - see below
- ✓ Emergency Hotline staffed 24 hours/day - see below
- ✓ Housing Coordinator familiar with area homestays, apartments, hotels
- ✓ Activity Coordinator facilitates transfers, cultural/social activities, tours
- ✓ Program Director experienced working with foreign participants
- ✓ Qualified, experienced, and certified educators
- ✓ Weekly proficiency goals and progress assessments
- ✓ Planning and Orientation materials
- ✓ International Ambiance, participants from around-the-world welcome
- ✓ Telecom assistance, web/e-mail access, usually on-site
- ✓ Local taxes for included services
- ✓ 24:7 Culture Immersion w/ native speakers: class, homestay, community
- ✓ **ALL NRCSA PROGRAMS INCLUDE the following INSURANCE***

ACCIDENT INSURANCE up to \$10,000 SICKNESS INSURANCE up to \$10,000

EMERGENCY MEDICAL EVACUATION up to \$25,000

EMERGENCY REUNION up to \$5,000

REPATRIATION up to \$7,500

LIFE INSURANCE \$5,000

plus

24 HOUR EMERGENCY WORLDWIDE MULTI-LINGUAL TELEPHONE ASSISTANCE

MANY ALSO OFFER

- ✓ **Tours:** cultural visits, day and weekend fieldtrips
- ✓ **Art:** classes/workshops, craft, dance, theater, fashion, music, photo
- ✓ **Humanities:** culture, area studies, hist, lit, gov't, educ, comm, plus...
- ✓ **Health:** golf, swimming, tennis, diving, skiing, riding, plus...
- ✓ **Special:** vocabulary classes tailored to your professional needs
- ✓ **Lodging:** homestay, apartment, dorm, hotel, special diet
- ✓ **Food:** home cooking, cooking classes, dine-around, wine tasting
- ✓ **Family:** services, daycare, child classes, community services
- ✓ **Teacher:** training, workshops, practicums, practice teaching, ECH
- ✓ **Teen:** camps and youth programs (including experiential)
- ✓ **University:** credit, undergraduate and graduate
- ✓ **Professional:** development credit in many fields, licensure, CEU
- ✓ **Volunteer:** medical, social service, ecology, teach plus...
- ✓ **Internships:** business, media, arts, eco, tourism, computer, plus...
- ✓ **Business:** classes, visits, networking, executive support services
- ✓ **Peer-to-Peer:** share interests, network by profession or hobby
- ✓ **Current Events & Professional Workshops, Holiday Courses**
- ✓ **Distance** educ liaison service, independent studies, research assist
- ✓ **Free** books and course materials. Return at end of studies
- ✓ **Free** airport transfers and internet access
- ✓ **Assessment** reports for attendance, progress, acculturation if needed
- ✓ **Medical:** professional training, law, social work, sciences etc.

** If you have a problem while studying abroad, call the 24 hour hotline! Call Any Time from Anywhere! Medical or travel emergencies, legal or medical or embassy referrals, lost passport or luggage, emergency message relay, coordinating emergency prescription replacement or cash transfer, emergency translations, 24-hour medical monitoring. Problems seldom occur, but when they do, it is nice to know insurance and worldwide assistance are included in your cost for study dates prepaid through NRCSA as reflected on your NRCSA confirmation. Additional optional insurance available upon request. Refer to the certificate for specific terms, conditions and other details regarding benefits, limitations, eligibility and exclusions of this plan. Questions? Contact NRCSA: Tel: 414-278-0631 ... E-Mail: info@nrcca.com ... Web: <http://www.nrcca.com>*

For Questions, Concerns, or Registration, Contact NRCSA
National Registration Center for Study Abroad * Box 1393, Milwaukee WI 53201 USA
Tel 414-278-0631 * Fax 414-271-8884* www.nrcca.com * info@nrcca.com
Since 1968 * Language-Culture Immersion Worldwide * Start Weekly * All Ages * Credit, CEU or Enrichment

PREREGISTRATION FORM – NRCSA PROGRAMS

1. Complete & send to NRCSA, P.O. Box 1393, Milwaukee, WI 53201, USA • Tel. (414) 278-0631 • Fax (414) 271-8884 • Web: www.nrcca.com
2. Enclose a non-refundable deposit/registration fee of \$140 per person, per program, payable to NRCSA (\$40 registration fee & \$100 program deposit applied towards the program costs).
3. Register early. Add \$40 per person late enrollment fee if paying in full within 40 days of departure. Within 20 days, payments by certified check.
4. Credit Cards may be used for deposits (see "H" below). NRCSA street address for overnight deliveries is 207 East Buffalo Street, Suite 610, Milwaukee, WI 53202 USA. You are welcome to photocopy this form. Please send separate form for each school if taking multiple programs.

A. Name(s) _____ Sex _____ Birthdate _____ Citizenship _____
Please print
 _____ Employer _____ Occupation _____
If student, school attending and year

Street: _____ Tel. Home: _____
Street address (not P.O. Box) where someone can sign for documents sent to you.

City/State/Zip: _____ Tel. Work: _____
 Fax: _____
 E-mail: _____

In Emergency, notify: _____
(Name, Address, Phone)

B. BACKGROUND: _____
Describe your background in the course you're taking abroad. Check your ability level:
 Beginner Post Beginner
 Intermediate Advanced

C. LODGING: _____
Schools will try (cannot guarantee) to meet them. Special Diet (may be available) at additional cost.

D. GOALS: _____

E. INSURANCE: Includes prepaid study dates. To extend coverage up to 30 days before/after study dates, add \$5/day or \$19/week and advise dates.

- Check Preferences.**
 Single Share Twin Other: _____
 Yes Smoking No Smoking Either
 Yes Pets No Pets Either
 Yes Children No Children Either
- PREFER:** Homestay Involvement Freedom to Come/Go
ARE YOU? Quiet Outgoing Frequent Traveler
OBJECTIVES: Enrichment Academic Credit Job Related
HOBBIES: Reading Music Cooking Jogging Sports

F. PROGRAM INFORMATION	School/Center
Program Name (use title from Dates & Fees)	City/Country
Date: Start Program	Date: Start Lodging (most start day before)
No. of hours day/week	No. of weeks attending
Disabilities/Allergies/Health Problems	2nd Choice Program
How did you learn about NRCSA?	Social Security Number
Options (see program for choices)	
Your Signature (if you are under age 18, both parents must also sign)	

INSURANCE INCLUDED for PRE-PAID STUDY DATES

ACCIDENT / MEDICAL INSURANCE UP TO \$10,000

EMERGENCY MEDICAL EVACUATION UP TO \$25,000

EMERGENCY REUNION UP TO \$5,000

REPATRIATION UP TO \$7,500

LIFE INSURANCE \$5,000

24 HOUR EMERGENCY WORLDWIDE-MULTI-LINGUAL TELEPHONE ASSISTANCE

For More Info: <http://www.nrcca.com/INS24hrHotline.html>

H. CREDIT CARDS:

For program deposit only (**not final payment**) check:
 VISA Mastercard American Express Amount Charged \$ _____

_____ / _____
Card Number (13 or more numbers) Exp Date

SIGNATURE (as on card) PRINT name (as on card)

CHANGE FEES of at least \$35 apply for each change you make. Some "changes" may result in cancellation fees.

CANCELLATIONS are effective the day received in writing by NRCSA in Milwaukee. All payments less \$140 per program fully refundable up to 60 days prior to departure. For cancellations within 60 days of departure, \$250 per person is not refundable; within 40 days of departure, less 50% of program cost or \$300 per person (whichever is greater); within 14 days of departure, 100% of program cost is non refundable. Airline cancellation penalties, if any, are in addition to those outlined above. Cancellation penalties are per person, per program. Medical, baggage (above that included) and cancellation insurance is strongly recommended. Attach a note if you have a medical condition or Rx which the school/center should know about.

CONDITIONS: Each institution listed herein is independent of the National Registration Center for Study Abroad (hereinafter referred to as NRCSA, controls, and will periodically make changes in the program. Classes may fill, be changed, or dropped by the sponsoring academic institutions. NRCSA is a division of Mibar Ltd. and is not responsible for these changes or other actions beyond its control such as strikes, postal delays or loss, mechanical breakdowns, weather, government actions, delay or acts/omissions of suppliers. NRCSA may make changes or substitutions or cancel any program. In the event of entire program cancellation by NRCSA, liability is limited to refunding all monies paid to NRCSA for said program. Passengers electing not to use portions of a program shall not be entitled to a refund. No agent or representative of NRCSA shall have the right to alter the provisions listed herein. Costs based on tariffs and exchange rates effective the date of printing of this material, and are subject to change. Additional costs resulting from such change will be paid by the participant. Registrations are valid when accepted by NRCSA in Milwaukee. The passage contract used by the airline, when issued, is the sole agreement between it and you. Photographs of or statements by participants may be used by NRCSA. NRCSA, group leaders or foreign coordinators, at their discretion, may get medical assistance for participants, or place them in a hospital, or fly them back to the U.S. for medical treatment. All costs related to medical treatment or evacuation will be paid by the participant. As visitors you are expected to adhere to foreign rules and customs. If the foreign staff feels you are not adhering to these rules and customs, your participation in the program shall terminate immediately without refund whatsoever. A "homestay" is defined as living with a local person(s) in the foreign country and may not be multi generational, multinational, etc. It is the responsibility of the participant to have required proof of citizenship and visa(s) if applicable - check with the consulate of the country(s) you will be visiting.

INFORMATION USE: Information provided to NRCSA will be shared with participating organizations to facilitate your registration.

NOTE: Classes canceled in honor of local holidays are not made up. Foreign Language schools use placement tests. If there is no group at your level, smaller group or tutor classes may be substituted with fewer hours per week. Classes are conducted entirely in the target language. See **Fast Facts Guide** for more information.