

Foreign Language and Cultural Immersion Since 1968
**NATIONAL REGISTRATION CENTER
FOR STUDY ABROAD VOLUNTEER PROGRAMS**



Cuzco, Peru 2009

For more information please visit:
www.nrcca.com/top_choice/volunteer

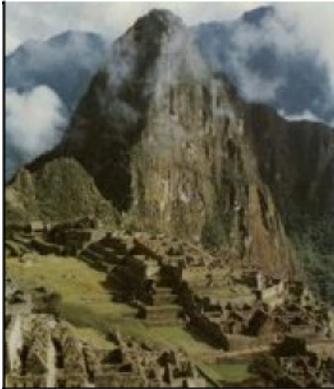
NRCCA is a proud member of:



National Registration Center for Study Abroad
PO Box 1393 Milwaukee, Wisconsin 53201 USA
Tel: (414) 278-0631 Email: study@nrcca.com

Volunteer Opportunities In Peru

City Information



Cuzco

Everyone who visits Peru inevitably comes to Cuzco, one of the most fascinating cities in the world. The city is founded around 1100 AD. According to the Inca creation myth, the sun sent his son, Manco Capac, and the Moon her daughter, Mama Occlo, to spread culture through the barbaric lands. They emerged from the waters of Lake Titicaca and began their journey in search of the place where they would found their kingdom. When they reached the site of present-day Cuzco, Manco plunged his golden staff into the ground in order to test its suitability and it sank deep into the fertile soil. This was the sign they were looking for. They named this place Cuzco, meaning "the navel of the world"

The Program

Volunteer Work Program: One of the more unique programs available is the Volunteer Work Program. The program offers students the opportunity to learn Spanish and to practice their language skills while participating in a Peruvian organization in a voluntary field of their choice. Participants may choose both the field and preferred location of their volunteer placement. Possible fields of interest include social work, education, tourism, cultural work and catering. While most of the program projects take place in Cuzco, there are also projects outside of Cuzco.

This course includes 4 weeks of the Standard Group Spanish Language Program plus, 4 or 12 weeks of volunteer work, for a total of 8 or 16 weeks. The lodging during the Standard Group Language Program is a homestay and during the volunteer work portion of the program is provided in a student residence setting. Single rooms are available on request and at an additional cost.

Our courses include the following:

- Welcome dinner at Cafe la Tertulia & Cuzco city tour (transport and guide; entrance fees not included).
- Study of grammar (theory and practice)
- Exercises to extend vocabulary and pronunciation
- Development of listening, writing and reading comprehension, through the use of newspapers, songs and literature
- Techniques of oral communication, guided conversation, debates and role plays
- Study of Peruvian literature, culture and society
- Cultural activities, such as Peruvian Cooking Workshop.
- Free use of e-mail (not internet)



Every Friday from 13:10 - 17:00 students have the option to participate in conversation classes. Conversation classes will be held in small groups of students of the same level instead of the One-on-One classes during the week. This common conversation class gives the students the opportunity to socialize in a learning environment and to practice their Spanish skills with other students from all over the world.

Support Offered in Peru as a foreigner, cultural differences and social hierarchy of Peruvian society. During a student's course of study, he/she will have the opportunity to personally discuss the appropriate placement in terms of goals, desired experiences etc. with the Volunteer Coordinator. During the placements, the weekly volunteer meetings enable volunteers to talk in general about their experiences and raise any concerns.

The volunteer program includes:

- Group - 20 Hours per Week in Group of 4-6 Students per class.
- Homestay - Single Room with 3 meals daily during the Spanish Program and Student Residence, share room, breakfast during the volunteer program.
- Arrival Transfer from Cuzco Airport
- One personal meeting with the volunteer coordinator.
- Organization of volunteer work
- Placement Testing
- 1-2 Organized Activities Weekly*

- Access to E-mail
- Access to Multimedia Learning Center
- Certificate of Completion
- Pre-Departure Information
- Planning Guide
- Medical, Accident and Sickness Coverage **
- Medivac Coverage
- Other Travel Coverage (repatriation, baggage, personal effects, accidental death and dismemberment , etc.)
- 24 Hour Emergency Multilingual Hotline (call collect from anywhere in the world)
- Entrance fees, transportation, etc. may be at additional cost. ** See policy for definitions and exclusions.

Lodging



Homestay The host family option has been developed particularly for those who wish to make a cultural journey with the aim of not only learning the language but also studying the art, architecture and landscape of Peru through the experiences, lives and customs of a Peruvian family. Guest families are carefully chosen and monitored through regular evaluations and student feedback. All families are middle class families, the majority of which live within walking distance from the school. The student will always have his/her own private room and will share the living room, kitchen and bathroom with the family. Guest families provide 3 meals a day: breakfast, main dinner meal and supper. Special diets may be catered for, eg. vegetarian, diabetes, if advised in advance. The homestay lodging is provided during the language lessons time in Peru.

Student Residence The student residence is available for more independent students. This type of lodging includes a shared room, shared bath and meals. Single rooms are at additional cost. The student residence lodging is provided during the volunteering time in Peru.

The NRCSA Center

The Cuzco language center was founded in 1995 and offers the exceptional opportunity to study Spanish while immersed in Peruvian culture. Other activities such as Quechua language courses, workshops on Latin American Culture and daily student activities, make the school a distinctive educational destination in the former capital of the majestic Inca Empire. Whether a complete beginner or an advanced speaker, a recent student or returning to study, students can receive customized programs at the level and pace especially suited to their own personal goals.

All teachers are native speakers and professionals who participate in continuing education throughout their employment in order to advance their knowledge and skills of teaching Spanish and Quechua as a foreign language. The instructors are committed to giving students the richest possible exposure to Peruvian culture and customs and have proficiency in at least one foreign language, either English, German or French.

The school is housed in a colonial building only one block from the main square, the Plaza de Armas. The building also incorporates the Student House in a lovely setting with a sunny terrace. The other school residence, Hostel "Casa de Campo", has a majestic view over Cuzco. In addition to that, there are local guest families, who offer a welcoming environment. The café linked to the school is a famous meeting point for travelers from all over the world, and the school's travel agency offers excellent and fairly priced service.

Special Activities

Cultural and Social Activities include dynamic, interesting and fun leisure programs that are complementary to the process of learning the Spanish language. All activities are directed towards socializing in a learning environment and increasing the student's knowledge of Peruvian Culture.

Free activities included in all programs:

- City Tour (transport and guide; entrance fees not included).
- Welcome Dinner for all new students at Café La Tertulia
- Peruvian Cooking Class
- Game Night (in Spanish)
- Salsa Class
- Farewell Gathering

Weekly orientation meeting for new students on the Volunteer Work Program.



Cultural Workshops

The school offers the following Cultural Workshops with local teachers that can be booked at an additional cost in blocks of separate hours, either during the week or in the weekend. If several students are interested in the same course, there are good discount options. These are a great opportunity to learn about real Peruvian traditional culture and a good complement to the Spanish Course.

- Peruvian Music** In this workshop is include different options: guitar, charango (Peruvian guitar), zampoña (panflute) and/or quena (flute). There is no need to have experience playing an instrument nor to be able to read music. Participants will quickly learn to play a few well-know songs. This is a "must" for people who are interested in Peruvian folklore!
- Peruvian Cooking** For people who want to learn more about traditional Peruvian cuisine! One free cooking class is included in the Student Activities, but there's so much more! Learn about the endless different kinds of "papas" (potatoes), about the traditional "quinoa" and the use of native herbs!
- Peruvian Dance** Traditional Peruvian dance is an important component of the native folklore. Try salsa and cumbia, but as well the typical "huayno", the valls, carnaval Cusqueño, huayllas, la diablo, majeño Great fun!
- Pottery** Together with a local institution, the school organizes pottery workshops. For this course, students are required to sign up for a minimum of 10 hours. Learn about techniques and traditional Inca figures and styles.
- Cultural Exchange Program** The center organizes a cultural exchange program in collaboration with university students of Cuzco. A perfect way to practice your Spanish and to know more about what the local people do, feel and think!

Dates and Fees

VOlunteer PrOgram

2009 Dates: Volunteer Program will start any Monday in 2009.

2009 Fees: 4 weeks Classes & 12 weeks volunteer program
 16 weeks: \$ 2,395

Highlights

Volunteer Program 16 weeks total. This course includes 4 weeks of the Group Program plus 12 weeks of volunteer work for a total of 16 weeks. The lodging during the Standard Group language program and volunteer work portion of the program is provided in the Student House. Single rooms are available on request and at additional cost.

HOW TO APPLY Send your registration with your resume and an introduction letter describing yourself, your background in the Spanish language, and the type of internship you are interested in/why you are qualified for that type of position.

Volunteer Programs in Peru

For additional Volunteer Opportunities please visit: www.nrca.com/top_choice/volunteer/

Orphanage

Description: For a boys orphanage we are looking for experts or students who can teach the boys about cooking, pastry making, etc. There is a big kitchen with enough facilities to cook and bake. Because of a lack of staff these facilities are never used, though. The idea is to teach the boys a profession that will give them a better chance to reintegrate in society after they have to leave the orphanage. Please note that this project doesn't have any resources, so it would be very much appreciated if you could raise some money before you start working with the boys, at least to pay for the required materials for the course.

Requirements:

Minimum commitment: 12 weeks.

Level of Spanish: Intermediate

Location: 15-20 minutes from our institute in Cusco

Eligibility: undergraduate, graduate students and adults with an undergraduate degree or higher.

Guidelines: Positions on a space available basis. These are unpaid positions.

Lodging: Student residence shared room, shared bath and no meals.

Other: Please register at least 40 days prior to requested program start date.

Note: that we don't know if positions are available until you apply.

Hospital

Description: For a health post in one of Cusco's poorest neighborhoods we are looking for a pediatrician/ general doctor who will be attending the patients and interchange experience and knowledge with the local staff working at the medical post.

Requirements:

Minimum commitment: 12 weeks.

Level of Spanish: High-intermediate.

Location: 15-20 minutes from our institute in Cusco

Eligibility: undergraduate, graduate students and adults with an undergraduate degree or higher.

Guidelines: Volunteer positions on a space available basis. These are unpaid positions.

Lodging: Student residence shared room, shared bath and no meals.

Other: Please register at least 40 days prior to requested program start date.

Note: that we don't know if positions are available until you apply.

Social Rehabilitation: Art/Creative Therapy

Description: For a Rehabilitation Center for all kinds of people with problems, from drug addicts to abandoned children, we are looking for teachers in arts or creative therapists who can teach dance, music and other handicrafts to both children and adults.

Social Rehabilitation

Description: For a rehabilitation center for all kinds of people with problems, from drug addicts to abandoned children, we are looking for enthusiastic volunteers or interns who would like to share their knowledge of gastronomy with both children and adults who would like to learn a new profession in order to have a better chance to reintegrate into society. Please note that this project doesn't have any resources, so it would be very much appreciated if you could raise some money before you start working, at least to pay for the required materials for the course.

Requirements:

Minimum commitment: 12 weeks.

Level of Spanish: Intermediate

Location: 15-20 minutes from our institute in Cusco

Eligibility: undergraduate, graduate students and adults with an undergraduate degree or higher.

Guidelines: Volunteer positions on a space available basis. These are unpaid positions.

Lodging: Student residence shared room, shared bath and no meals.

Other: Please register at least 40 days prior to requested program start date.

Note: that we don't know if positions are available until you apply.

Requirements:

Minimum commitment: 12 weeks.

Level of Spanish: Intermediate

Location: 15-20 minutes from our institute in Cusco

Eligibility: undergraduate, graduate students and adults with an undergraduate degree or higher.

Guidelines: Volunteer positions on a space available basis. These are unpaid positions.

Lodging: Student residence shared room, shared bath and no meals.

Other: Please register at least 40 days prior to requested program start date.

Note: that we don't know if positions are available until you apply.

Volunteer Programs in Peru

Gardening with Street Children

Description : A shelter for 17 street children in a small village 40 minutes outside Cusco, looking for experts who can help the boys in their green house. There is also a huge piece of land that they would like to start using in order to be self-sufficient. Volunteers will be helping to make a design for and will be cultivating a new vegetable garden. Please note that this project doesn't have any resources, so it would be very much appreciated if you could raise some money before you start working with the boys.

Requirements:

Minimum commitment: 12 weeks.

Level of Spanish: Intermediate

Location: 15-20 minutes from our institute in Cusco

Eligibility: undergraduate, graduate students and adults with an undergraduate degree or higher.

Guidelines: Volunteer positions on a space available basis. These are unpaid positions.

Lodging: Student residence shared room, shared bath and no meals.

Other: Please register at least 40 days prior to requested program start date.

Note: that we don't know if positions are available until you apply.

Special Education Center

Description: For a Special Education Center we need a psychologist who will be working with mentally and physically disabled children and their parents. You will be detecting problems and giving advice. We specifically need expertise in the field of social exclusion and reintegration.

Minimum commitment: 12 weeks.

Level of Spanish: High-intermediate.

Location: 15-20 minutes from our institute in Cusco

Eligibility: undergraduate, graduate students and adults with an undergraduate degree or higher.

Guidelines: Volunteer positions on a space available basis. These are unpaid positions.

Lodging: Student residence shared room, shared bath and no meals.

Other: Please register at least 40 days prior to requested program start date.

Note: that we don't know if positions are available until you apply.

Kindergarten

Description: For a kindergarten for 3 and 4 year old children we are looking for students in pedagogy or future teachers. There is a Ludoteca on the school's ground where new materials are developed and where children from different schools in Cusco can come and play and practice with these materials. You will help the teachers to improve their teaching techniques and to develop new teaching materials. Besides that you will be teaching children from different schools who will come to the Ludoteca.

Minimum commitment: 12 weeks.

Level of Spanish: High-intermediate.

Location: 15-20 minutes from our institute in Cusco

Eligibility: undergraduate, graduate students and adults with an undergraduate degree or higher.

Guidelines: Volunteer positions on a space available basis. These are unpaid positions.

Lodging: Student residence shared room, shared bath and no meals.

Other: Please register at least 40 days prior to requested program start date.

Note: that we don't know if positions are available until you apply.

After School Project: Early Stimulation

Description: For an after school project in Cusco for poor children we need teachers with experience with children in the age up to 5 years in an Early Stimulation program. As a consequence of a lack of parental support, bad family circumstances or malnourishment, most of the children need to receive extra attention in order to reach the required level to enter primary school.

Requirements:

Minimum commitment: 12 weeks.

Level of Spanish: Intermediate

Location: 15-20 minutes from our institute in Cusco

Eligibility: undergraduate, graduate students and adults with an undergraduate degree or higher.

Guidelines: Volunteer positions on a space available basis. These are unpaid positions.

Lodging: Student residence shared room, shared bath and no meals.

Other: Please register at least 40 days prior to requested program start date.

Note: that we don't know if positions are available until you apply.

Volunteer Programs in Peru

Travel Agency

Description: For the travel agency linked to our school, we are looking for a young, dynamic and enthusiastic trainee or long-term volunteer with schooling and/ or experience in the field of tourism or communication. You will be helping with the daily activities at the counter, like giving information to clients about our programs, selling tours, receive payments and client service. Besides that you will help with administrative tasks, like making reservations and correspondence, marketing, design new programs, assist with transfers and informational meetings. This traineeship is especially suitable for students in Tourism; Leisure Management or Marketing & Communication.

Requirements:

Minimum commitment: 12 weeks.

Level of Spanish: Intermediate, good knowledge of English and preferably basic knowledge of German or French.

We offer: Accommodation in our student residence, including breakfast; two weeks of Spanish group classes.

Location: 15-20 minutes from our institute in Cusco

Eligibility: undergraduate, graduate students and adults with an undergraduate degree or higher.

Guidelines: Volunteer positions on a space available basis. These are unpaid positions.

Lodging: Student residence shared room, shared bath and no meals.

Other: Please register at least 40 days prior to requested program start date.

Note: that we don't know if positions are available until you apply.

Fire Brigade/Mechanic

Description: For the Fire Brigade in Cusco we are looking for (car) mechanics and electricians who will assist with technical problems when accidents occur. Besides that you will be helping with maintenance.

Requirements:

Minimum commitment: 12 weeks.

Level of Spanish: Low-intermediate.

Location: 15-20 minutes from our institute in Cusco

Eligibility: undergraduate, graduate students and adults with an undergraduate degree or higher.

Guidelines: Volunteer positions on a space available basis. These are unpaid positions.

Lodging: Student residence shared room, shared bath and no meals.

Other: Please register at least 40 days prior to requested program start date.

Note: that we don't know if positions are available until you apply.

Graphic Designer

Description: Amauta Spanish School would like to have a new logo and a new fresh design for our publicity materials. That's why we are looking for a graphic designer that can help with the re-designing of our logo, our brochure and other promotion materials.

Requirements: Experience in designing;

Minimum commitment: 4 weeks.

Level of Spanish: (Low-) intermediate.

Offered: Free Spanish group classes.

Location: 15-20 minutes from our institute in Cusco

Eligibility: undergraduate, graduate students and adults with an undergraduate degree or higher.

Guidelines: Volunteer positions on a space available basis. These are unpaid positions.

Lodging: Student residence shared room, shared bath and no meals.

Other: Please register at least 40 days prior to requested program start date.

Note: that we don't know if positions are available until you apply.

At A Glance - Cuzco, Peru

General

- No maximum age. Minimum age is 17 (often waived if accompanied by an adult).
- Location: Downtown
- Size: varies considerably by season. The 'average' is 26-80 foreign students.
- Medical: school refers students if needed (medical costs additional). See below for information regarding insurance.
- Vacations: no class make-up on National, Regional, or local holidays or the year-end (Mid December to Early January).
- Arrival airport transfers from Cuzco airport are included if flights advised 30 days prior arrival.

Classes

- Foreign language classes are taught entirely in the foreign language (immersion method).
- All levels are welcome (beginner to advanced) unless otherwise specified above.
- Levels: placement tests are used. If there is no full group at your level, smaller group or tutor may be given with fewer hours per week.
- Tutor means one-on-one class (private teacher). Shared tutor means two-on-one.
- Students/class is maximum people per class ... which may be exceeded by 1-2 persons due to level placement.
- School is popular with business and medical professionals seeking accelerated and special vocabulary classes.
- Texts and materials are over \$15 per level.
- Class-hour is 52 minutes (Most universities use a 50 minute hour).

Lodging & Meals

- Accommodation address sent 7-14 days prior to start of session.
- Lodging ends day after last day of class. Begins the day prior to start of class.
- Meals: See 'cost includes' above for which meals included. (2 meals means breakfast and lunch)
- In homestays, meal times and content will vary.

Cultural Program & Activities (Entrance fees/bus fares may be additional)

- Excursions average 1-2 weekly.
- Weekly art, craft, or cooking (materials extra).

Children

- Children's program available. Please contact NRCSA for details and assistance.

Insurance - - for study dates prepaid through NRCSA.

- 24 Hour Emergency Multilingual Hotline (call collect from anywhere in the world)
- \$25,000 Emergency Medical Evacuation
- \$10,000 Accident or Sickness (\$100 deductible per claim)
- \$5,000 Emergency Reunion
- See policy for definitions and exclusions
- Increased insurance coverages available at additional cost. Please contact NRCSA at least 3 week prior to departure for information or to arrange coverage change.

PREREGISTRATION FORM – NRCSA PROGRAMS

1. Complete & send to NRCSA, P.O. Box 1393, Milwaukee, WI 53201, USA • Tel. (414) 278-0631 • Fax (414) 271-8884 • Web: www.nrca.com
2. Enclose a non-refundable deposit/registration fee of \$140 per person, per program, payable to NRCSA (\$40 registration fee & \$100 program deposit applied towards the program costs).
3. Register early. Add \$40 per person late enrollment fee if paying in full within 40 days of departure. Within 20 days, payments by certified check.
4. Credit Cards may be used for deposits (see "H" below). NRCSA street address for overnight deliveries is 207 East Buffalo Street, Suite 610, Milwaukee, WI 53202 USA. You are welcome to photocopy this form. Please send separate form for each school if taking multiple programs.

A. Name(s) _____ Sex _____ Birthdate _____ Citizenship _____
Please print
 _____ Employer _____ Occupation _____
If student, school attending and year

Street: _____ Tel. Home: _____
Street address (not P.O. Box) where someone can sign for documents sent to you. Tel. Work: _____

City/State/Zip: _____ Fax: _____
 E-mail: _____

In Emergency, notify: _____
(Name, Address, Phone)

B. BACKGROUND: _____
Describe your background in the course you're taking abroad. Check your ability level: Beginner Post Beginner
 Intermediate Advanced

C. LODGING: _____
Schools will try (cannot guarantee) to meet them. Special Diet (may be available) at additional cost.

Check Preferences.
 Single Share Twin Other:
 Yes Smoking No Smoking Either
 Yes Pets No Pets Either
 Yes Children No Children Either

D. GOALS: _____

E. INSURANCE: Includes prepaid study dates. To extend coverage up to 30 days before/after study dates, add \$5/day or \$19/week and advise dates.

PREFER: Homestay Involvement Freedom to Come/Go
ARE YOU? Quiet Outgoing Frequent Traveler
OBJECTIVES: Enrichment Academic Credit Job Related
HOBBIES: Reading Music Cooking Jogging Sports

F. PROGRAM INFORMATION	School/Center
Program Name (use title from Dates & Fees)	City/Country
Date: Start Program	Date: Start Lodging (most start day before)
No. of hours day/week	No. of weeks attending
Disabilities/Allergies/Health Problems	2nd Choice Program
How did you learn about NRCSA?	Social Security Number
Options (see program for choices)	
Your Signature (if you are under age 18, both parents must also sign)	

INSURANCE INCLUDED for
PRE-PAID STUDY DATES

ACCIDENT / MEDICAL INSURANCE UP TO \$10,000
 EMERGENCY MEDICAL EVACUATION UP TO \$25,000
 EMERGENCY REUNION UP TO \$5,000
 REPATRIATION UP TO \$7,500
 LIFE INSURANCE \$5,000
 24 HOUR EMERGENCY WORLDWIDE-
 MULTI-LINGUAL TELEPHONE ASSISTANCE

H. CREDIT CARDS:

For program deposit only (**not final payment**) check:
 VISA Mastercard American Express Amount Charged \$ _____

_____ Card Number (13 or more numbers) _____ Exp Date _____

_____ SIGNATURE (as on card) _____ PRINT name (as on card)

CHANGE FEES of at least \$35 apply for each change you make. Some "changes" may result in cancellation fees.

CANCELLATIONS are effective the day received in writing by NRCSA in Milwaukee. All payments less \$140 per program fully refundable up to 60 days prior to departure. For cancellations within 60 days of departure, \$250 per person is not refundable; within 40 days of departure, less 50% of program cost or \$300 per person (whichever is greater); within 14 days of departure, 100% of program cost is non refundable. Airline cancellation penalties, if any, are in addition to those outlined above. Cancellation penalties are per person, per program. Medical, baggage (above that included) and cancellation insurance is strongly recommended. Attach a note if you have a medical condition or Rx which the school/center should know about.

CONDITIONS: Each institution listed herein is independent of the National Registration Center for Study Abroad (hereinafter referred to as NRCSA, controls, and will periodically make changes in the program. Classes may fill, be changed, or dropped by the sponsoring academic institutions. NRCSA is a division of Mibar Ltd. and is not responsible for these changes or other actions beyond its control such as strikes, postal delays or loss, mechanical breakdowns, weather, government actions, delay or acts/omissions of suppliers. NRCSA may make changes or substitutions or cancel any program. In the event of entire program cancellation by NRCSA, liability is limited to refunding all monies paid to NRCSA for said program. Passengers electing not to use portions of a program shall not be entitled to a refund. No agent or representative of NRCSA shall have the right to alter the provisions listed herein. Costs based on tariffs and exchange rates effective the date of printing of this material, and are subject to change. Additional costs resulting from such change will be paid by the participant. Registrations are valid when accepted by NRCSA in Milwaukee. The passage contract used by the airline, when issued, is the sole agreement between it and you. Photographs of or statements by participants may be used by NRCSA. NRCSA, group leaders or foreign coordinators, at their discretion, may get medical assistance for participants, or place them in a hospital, or fly them back to the U.S. for medical treatment. All costs related to medical treatment or evacuation will be paid by the participant. As visitors you are expected to adhere to foreign rules and customs. If the foreign staff feels you are not adhering to these rules and customs, your participation in the program shall terminate immediately without refund whatsoever. A "homestay" is defined as living with a local person(s) in the foreign country and may not be multi generational, multinational, etc. It is the responsibility of the participant to have required proof of citizenship and visa(s) if applicable - check with the consulate of the country(s) you will be visiting.

INFORMATION USE: Information provided to NRCSA will be shared with participating organizations to facilitate your registration.

NOTE: Classes canceled in honor of local holidays are not made up. Foreign Language schools use placement tests. If there is no group at your level, smaller group or tutor classes may be substituted with fewer hours per week. Classes are conducted entirely in the target language. See **Fast Facts Guide** for more information.